**STUDENT TRAVEL FUNDING REQUEST**

**the information should be typed, not handwritten, and submitted in Word format**

First Name:

Last Name:

Student ID:

Year of study:

Degree program:

(Undergraduate/Graduate/Ph.D.)

Major:

CGPA (≥3.00):

Contact cell number:

Trip Faculty Supervisor:

(Given a recommendation)

Period of Trip (please specify dates):

Duration of the Trip (days):

City, country of the Trip:

Trip route (both ways):

Purpose of the Trip:

Source of Funding:

***The completed application package is subject to be reviewed and considered by the Student Activities Committee. Once the SAC makes a decision you will be notified via email about it. An Incomplete file is not subject to be processed. A student is taking full responsibility for submission of a completed package of the requested documents/information for school funding.***

| **Expenses breakdown** | **Cost per student** | **Total amount** |
| --- | --- | --- |
| Transportation (airplane, train)  (Please contact travel agency first and put their ticket cost) |  |  |
| Lodging (incl. # of nights at hotel)\* |  |  |
| Per diem (incl. # of trip days)\* |  |  |
| Visa (Please contact travel agency first and put their ticket cost) |  |  |
| Medical insurance (Jusan-free) does not cover COVID treatment abroad |  |  |
| Registration fee (team and/or individual) |  |  |
| Local transportation e.g. bus, taxi  (only for intercity transport) |  |  |
| **TOTAL:** |  |  |

*\*The expenditures should be calculated based on Nazarbayev University limits.*

**Date:**

**Signature of a Student:**